

**CITY PLANNING COMMISSION  
MINUTES  
APRIL 11, 2017**

**1. CALL TO ORDER** – Blackman called the meeting to order at 6:00 P.M.

**2. ROLL CALL**

Members Present: Blackman, Crawford, DeMasi, Holm, Holtz, Milford, Rew and VanHouten  
Absent: Danielsen and Nelson  
Vacancy: One  
Staff: Brown, Gibbons and Wade

**3. ADOPTION OF AGENDA**

Motion by Crawford, second by Holm to adopt the agenda as presented. Motion carried by unanimous voice vote.

**4. APPROVAL – MINUTES OF MARCH 14, 2017 MEETING**

Motion by DeMasi, second by Crawford to adopt the agenda as presented. Motion carried by unanimous voice vote.

**5. PROOF OF PUBLICATION** – Brown

**6. REVIEW OF MEETING PROCEDURES** – Blackman

**7. PUBLIC HEARINGS** - *(Refer to the taped recording of these proceedings for official verbatim minutes)*

A. CASE #ZT-17-003: Public hearing on the request of the Community Development Department to Amend Section 15.16.020 and Section 15.17.020 of the Zoning Ordinance of the Municipal Code to allow ‘tattoo parlor’ as a principle use in a C-3 Commercial District and the C-4 Commercial District.

Rose Brown, Planning Coordinator, City of Council Bluffs, Iowa presented the request to the Commission. Brown stated the proposed text amendment is in response to the frequent public inquiries the City receives about allowing tattoo parlors in the downtown areas of Council Bluffs. Brown then clarified that tattoo parlors are allowed in a C-2 District only, as per the Municipal Code (Zoning Ordinance), and that majority of the downtown areas are zoned C-3 Commercial District and C-4 Commercial District. Brown then stated the proposed text amendment allows tattoo parlors as a principle use in a C-3 Commercial District and C-4 Commercial District. Brown also stated that no City departments are opposed to the text amendment and that all tattoo parlor licensing is regulated by the State of Iowa. Brown then responded to questions from the Commission about the proposed text amendment.

No one spoke in opposition of the request.

The Planning Commission members asked questions and discussed the request.

Motion by Milford, second by VanHouten to recommend approval of the proposed text amendments as follows:

1. Amend §15.16.020 by adding ‘Tattoo parlor’. The requested text amendment would allow for a ‘Tattoo Parlor’ as defined by §15.03.664 as a principle use in a C-3 Commercial District, Municipal Code (Zoning Ordinance); and

2. Amend §15.17.020 by adding 'Tattoo parlor'. The requested text amendment would allow for a 'Tattoo Parlor' as defined by §15.03.664 as a principle use in a C-4 Commercial District, Municipal Code (Zoning Ordinance).

VOTE: AYE – Blackman, DeMasi, Holtz, Milford and VanHouten. NAY – Crawford, Holm and Rew. ABSTAIN – None. ABSENT – Danielsen and Nelson. VACANCY – One. Motion carried.

**8. OTHER BUSINESS** (*Refer to the taped recording of these proceedings for the official verbatim minutes*)

- A. Election of officers – Rew stated the committee nominated Blackman for Chairperson and DeMasi for Vice-Chairperson. Blackman and DeMasi accepted their officer nominations.

Motion by Rew, second by Holm to accept the nominations as presented. Motion carried by unanimous voice vote.

- B. 2016 Annual Report – Brown presented the 2016 City Planning Commission Annual Report to the Commission and then stated the report will be forwarded to City Council for informational purposes.

The Commission approved their 2016 Annual Report by a unanimous voice vote.

- C. City Council update – Wade provided an update of City Council actions relative to recent planning cases.

- D. Other items of interest – Brown reported that Hartman is no longer a member of the City Planning Commission. Brown then stated she is working with the Mayor's office to find a new member to fill the vacancy.

**9. ADJOURNMENT** – Blackman adjourned the meeting at 6:23 P.M.

*The recording of this proceeding, though not transcribed, is part of the record of each respective action of the City Planning Commission. The recording of this proceeding is incorporated into these official minutes of this Commission meeting as if they were transcribed herein.*